



# HOUSE OF ACTS' WORKFORCE: SERVICE POLICY & PRICING

(EFFECTIVE JANUARY 1, 2025)

**House of Acts (HOA)** is a nonprofit organization based in Vallejo, California. Since 2004, the Workforce Division of House of Acts exists to provide high-quality, professional, and community-oriented workforce services. Our services are designed to empower individuals in recovery by offering them employment opportunities, training, and mentorship while meeting the needs of local businesses and organizations. This policy outlines our service offerings, pricing, and terms. We are a drug-free workplace.

## OUR TAX DEDUCTIBLE WORKFORCE IS AVAILABLE FOR THE FOLLOWING RESIDENTIAL AND COMMERCIAL SERVICES:

- Demolition
- Event Support (e.g., setup and takedown, catering staff, security, post-event cleanup)
- Fencing Installation and Repair
- Handyman Services
- Hauling
- Janitorial Services
- Landscaping and Lawn Care
- Minor Repairs and Improvements
- Moving and Packing
- Painting
- Site Clean-Up/Junk Removal
- (e.g. couches, chairs, appliances, recyclables, debris, yard, and garage junk, Christmas tree-cycle)
- Weed Abatement

## WORKFORCE'S MISSION

To create meaningful employment opportunities that promote skill development, self-sufficiency, and community reintegration.

## WORKFORCE'S COMMITMENT

The House of Acts Workforce Division proudly serves as a second-chance employer, dedicated to transforming lives and building stronger communities. Each team member is actively engaged in recovery and committed to excellence, reliability, and professionalism. By choosing our services, you are investing in the potential of individuals to rebuild their lives and achieve long-term success.

## SERVICE AREA

Services are available within Solano County. Additional travel fees may apply for locations outside this area.



## SERVICE OFFERINGS

\* pp: per person

| SERVICE                               | TASKS   | MINIMUM BOOKING (pp)   | STARTING RATE (pp)  |
|---------------------------------------|---|------------------------|---|
| <b>General Labor</b>                  | Yard maintenance, janitorial work, moving assistance, warehouse support, and other general labor needs. | 1 hour                 | <b>\$16.50/hour</b>   |
| <b>Skilled Trade Assistance</b>       | Light carpentry, painting, plumbing assistance, and other skilled trade support under supervision.      | 2 hours                | <b>\$20.50/hour</b>   |
| <b>Event Support</b>                  | Setup, takedown, event staffing, and cleaning.  | 2 hours                | <b>\$17.50-\$18.50/hour</b>   |
| <b>Customized Workforce Solutions</b> | Tailored solutions for businesses requiring specialized services or ongoing contracts.                  | Based on project scope | <b>Based on project scope and duration. Contact us for a quote.</b> |

## POLICY DETAILS

### BOOKING AND PAYMENT

- All services require advance booking via phone.
- A deposit of 50% to the agreed upon booking cost is required to secure a service.
- Payments can be made via credit/debit card, check, or online payment systems. Full payment is due at the completion of services unless otherwise agreed upon.

### CANCELLATION POLICY

- Cancellations must be made at least 24 hours in advance to avoid a cancellation fee of \$25.

### LEGAL AND LIABILITY STATEMENTS

- The Workforce Division is committed to operating in compliance with California labor laws, including the state's minimum wage requirements.
- House of Acts is not liable for damages to property resulting from services performed unless caused by gross negligence or willful misconduct by our personnel.

**WE THANK YOU FOR CHOOSING WORKFORCE!**